

# **1SimplePhone,LLC - Privacy Policy**

*Effective 1-Apr-2016*

## **1. Introduction**

1SimplePhone,LLC (“1SimplePhone”) is committed to protecting your privacy and identifiable information and conducting our business in accordance with this commitment. We believe that you should know what information we collect from you, as well as understand how we use it, when and if we disclose it, to whom and why. We believe that you should be able to communicate with us easily to limit the disclosure of any of your personal or identifiable information, where practicable, and to address any questions or concerns that you may have.

This Privacy Policy describes our practices regarding personal and/or identifiable information collected through our Website: [www.1simplephone.com](http://www.1simplephone.com), and prior to and during any period of agreement we enter into in order to provide services. By purchasing, subscribing to or using 1SimplePhone’s services or by using 1SimplePhone’s Website, you agree to the terms and conditions set forth in this Privacy Policy.

## **2. What information do we collect?**

For the purposes of this Policy, personal or identifiable information is information directly associated with, or that could be used to identify, a specific person, including but not limited to your name, company name, address, telephone number, and email address in addition to any other information that personally identifies you, including your industry, the number of employees at your company, and purchase history, or would permit us to contact you.

## **3. How do we use information?**

In general, we use personal and/or identifiable information to serve our existing customers and prospective customers and to enhance and extend our relationship with both. To this end, and in order to protect your privacy:

- We will not disclose information to unaffiliated third parties without your consent or as otherwise provided in this Policy.
- We will collect and use your personal information solely with the objective of fulfilling those purposes specified by us at the time that we collect it and for other compatible purposes, unless we obtain the consent of the individual concerned or as required by law.
- We will only retain your personal information as long as necessary for the fulfillment of those purposes.
- We will collect required personal information by lawful and fair means and, where appropriate, with your knowledge and/or consent.
- We will only collect data relevant to the purposes for which it is to be used, and, to the extent necessary for those purposes, it should be accurate, complete, and up-to-date.

- We will protect your personal information by reasonable security safeguards against loss or theft, as well as unauthorized access, disclosure, copying, use or modification.
- We will make readily available to customers information about our policies and practices relating to the management of personal information.

#### **4. In what circumstance could information be provided to any other party?**

We restrict the disclosure of personal and/or identifiable information to those who need access and only to use it as set forth in this policy. Authorized 1SimplePhone personnel are permitted access to your information for specific purposes, e.g., Customer Service personnel responding to a Quote Request that you initiated. As a 1SimplePhone customer, your other personal and account information may be disclosed to third parties in limited circumstances. For example, we may share your personal and account information with our service providers and strategic partners and with suppliers and other entities involved in transactions you have initiated, for the purposes of service implementation. We may disclose your personal and account information to respond to subpoenas, court orders, or other legal process, as required by law, or to establish or exercise our legal rights or defend against legal claims. Your personal and account information may also be disclosed in connection with a sale of some or all of our business or a merger with another company.

#### **5. Modifications**

We reserve the right to modify this Privacy Policy as needed and at our sole discretion. The noted effective date will indicate the date that this policy was last updated.

#### **6. Social Media Disclaimer**

1SimplePhone Website includes Social Media “share” buttons for Facebook, Google +, Twitter, Pinterest and YouTube. These share buttons may collect your IP address and the page you are visiting on our site, and might set a cookie to enable the button to function properly. Social Media Features are either hosted by a third party or hosted directly on our Site, however your interactions with these share buttons are governed by the privacy policy of the third party company providing them. 1SimplePhone does not influence nor claim any level of control or responsibility for how third party social media sites handle your personal information.

#### **7. How do I correct information used to offer or provide services?**

You may correct personal and account information maintained in your account through your client portal or by sending an email request to: [support@1simplephone.com](mailto:support@1simplephone.com).